

# Process Timeline

## Electrical Waiver

### Application Preparation and Submission

Complete application package and fee payment received by GMRSC

- Application package is typically just a completed Electrical Waiver Application form, including a description of the electrical work to be undertaken
- Can be received in person, by fax, or by email
- Staff create an AIT # to assign to the application, to input into the database and enter fees

### Application Review

GMRSC staff review application against applicable Building By-law, to ensure that work is exempt from further permitting

- During review process, it may be determined that the Applicant is undertaking a larger project that would be subject to further permitting; in this case, it would be referred to the relevant staff
- Timeline is usually same day but can be more if the inspector has questions or needs clarifications
- Sometimes a pre-issuance inspection is required at the property, and can take a few days to organize with the Applicant

### Waiver/Permit Issuance

Permit is created in database, printed, signed and sent to Applicant